



THE PIGGOTT SCHOOL: Secondary Phase

'Go and do Likewise' Luke 10:25-37, The Parable of the Good Samaritan
We live with love and compassion, seeking help in times of need

Provider Access Policy

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Approver:	Link Governor for Careers
Date:	September 2025
Next review:	September 2028
Category of policy:	Local Governing Committee

Changes history

Version:	Date:	Amended by:	Substantive changes:	Purpose:
3	July 2026	Miss I Smith (Careers & Guidance Lead) and Mr A MacLeod (Deputy Head)	Expansion of the definition of 'meaningful encounters', including examples of what is and isn't acceptable under that term	To better reflect compliance with 'The Baker Clause'
2	June 2025	Miss L Reynolds (Assistant Headteacher) and Mrs R Marr (Governance Professional)	Placed policy into new Trust template, updated contact details and included new sections: 2, 2.1, 5, 7 and 8	To reflect current practice and to provide more information

1: Introduction

This is a policy delegated to the responsibility of the Local Governing Committee of The Piggott School by Agape Trust Board.

This document sets out The Piggott School's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer.

2: Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in Years 8 to 13 (see more detail below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Education Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our trust complies with these requirements across our schools.

2.1: The 6 encounters schools must offer to all pupils in Years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Encounters must be 'meaningful' which is to say that the following information must be provided as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like

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- Opportunities for students to ask questions

Examples of acceptable meaningful encounters include:

- **Assemblies:** Large-scale presentations delivered by an external provider to an entire year group.
- **Careers Fairs:** Dedicated time where students interact directly with provider stands.
- **Workshops:** Small-group, hands-on sessions focusing on specific technical skills or pathways.
- **Provider Visits:** Taking a mandatory year group to tour a local FE college or training facility.

The following would not be classed as acceptable meaningful encounters:

- **Internal Staff:** A school's own careers advisor or teachers talking about apprenticeships or Post-16/Post-18 options
- **Standard Universities:** Higher education institutions promoting traditional, purely academic degree routes.
- **Alumni Speakers:** Former students sharing general career journeys, unless they are representing an official ITP or employer.
- **Online Directories:** Directing students to a website, portal, or video library without a live, interactive element.

Please refer to our website for details of the provision we make for our students [The Piggott School - Careers Guidance and Resources](#)

2.2 Pupil entitlement

All pupils in Years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

We are fully committed to supporting this entitlement.

3. Management of provider access requests

Procedure

A provider wishing to request access should contact: [Isabel Smith](#)

Telephone: 0118 940 2357

Email: smithi@piggottschool.org

4. Opportunities for access

This is a policy delegated to the responsibility of the Local Governing Committee of The Piggott School by Agape Trust Board.

The school offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen on the school website.

Please speak to our Advice and Guidance mentors to identify the most suitable opportunity for you.

A provider wishing to request access to an Advice and Guidance Mentor should contact the School Office.

Telephone: 0118 940 2357

Email: office@piggottschool.org

5. Safeguarding

Our child protection and safeguarding policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

6. Facilities

The school will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also make available ICT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with and Advice and Guidance Mentor or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Advice and Guidance Mentor so that they can be displayed in the Careers Section of the 6th form block.

7. Previous providers

Previously we have invited a wide range providers from the local area to speak to our pupils.

Please refer to our website for further information: [The Piggott School - Enterprise Advisors. Business and Community Links](#)

8. Pupil destinations

A significant majority of our Year 11 pupils continue with us in our 6th Form pursuing a range of A-level and vocational courses. The remainder move to a range of providers in the local area after Year 11 including:

- Henley College
- Reading College
- Apprenticeships in the local area
- BCA

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A significant majority of our Year 13 pupils move to a range of Universities in a vast array of subjects. Some of our Year 13's successfully obtain apprenticeships, degree apprenticeships and other employment.

9. Review and monitoring

This policy will be reviewed triennially unless there are any guidance or statutory changes.

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