

Take the right  
steps towards  
a better future



Your introduction to the

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# National Careers Service

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**National  
Careers  
Service**

Helping you take  
the next step



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- ▶ The National Careers Service provides information, advice and guidance across England to help you make decisions on learning, training and work opportunities.
- ▶ We know that everyone has the ability and potential to develop and grow in their lives and careers. We also understand that sometimes things get in the way and can hold you back.
- ▶ Whatever your situation, whatever your barriers, we're here to help you overcome them and reach your potential

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# National Careers Service Key Points:

 **Confidential** – The National Careers Service will not share your information with anyone else and any information you provide is covered by the Data Protection Act (1998)

 **Impartial** – We are independent from any school, colleges, sixth forms, training providers and employers. Our advisers will listen to your situation to help you make a decision based on what is right for you.

 **Expert** – The National Careers Service advisers are trained to a high standard in areas affecting young people. We can offer in-depth information and advice to help you progress with your next steps & feel confident moving forward.



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# Frequently Asked Questions

How can I gain work experience for the future?



Can I get a part-time job whilst I am studying?



Can you help me write my CV?

What GCSE options should I take in year 9?



Do you have any tips to help me revise?

What is UCAS?



What is the right career path for me?

What are my options after year 11?



How do I start looking for apprenticeship opportunities?

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# Career tools...

## Skills Health Check

Start a new Skills Health Check >

## Find a course

Course name or subject  
For example, Chemistry.

Provider (optional)  
For example, Sheffield college.

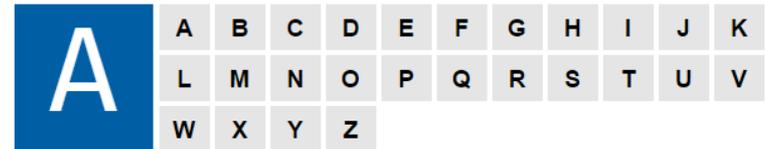
Location (optional)  
Enter a town or postcode. For example, Birmingham.

Only show courses suitable for 16-19 year olds

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## Job profiles



Alternatively select from the list below

[Administrative and clerical](#)

[Alternative therapies](#)

[Animals, plants and land](#)

[Arts, crafts and design](#)

[Catering services](#)

[Construction](#)

[Education and training](#)

[Environmental sciences](#)

[Financial services](#)

[General and personal services](#)

[Information technology and  
information management](#)

[Legal services](#)

[Maintenance, service and repair](#)

[Management and planning](#)

[Manufacturing and engineering](#)

[Marketing, selling and advertising](#)

[Medical technology](#)

[Medicine and nursing](#)

[Performing arts, broadcast and  
media](#)

[Publishing and journalism](#)

[Retail sales and customer service](#)

[Science and research](#)

[Security and uniformed services](#)

[Social services](#)

[Sport, leisure and tourism](#)

[Storage, dispatching and delivery](#)

[Transport](#)



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# Website: Job Profiles

## *What will I do?*



- Overall role
- Duties and responsibilities
- Day-to-day

## *How much will I get paid?*



- Starting Wage
- National Averages
- Promotion possibilities and wage increases

## *Who will I work for?*



- Businesses
- Self-employment
- Charities

## *What do I need to get in?*



- Qualifications
- Skills
- Eligibility

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## *Want to know more?*



Visit our website or  
contact an adviser  
for free.

## Search job profiles

Enter a job title

eg plumber



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# Contact Us!



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# National Careers Service

Here for you  
now and  
throughout  
your working  
life

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Contact

Get Help  
With Your  
Next Steps

Confidential,  
Impartial  
and  
Professional

Range of  
Career Tools

It's FREE!

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To speak to a professional careers adviser, search 'National Careers Service' online.

Advisers are available 8am to 10pm, 7 days a week.



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