



## **Job Description**

**Job Title:** Break and Lunchtime Supervisor

**Responsible to:** Assistant Headteacher

**Salary Grade:** Grade 3

### **Key Purpose**

- To work as an effective team member to supervise students on the school premises to ensure they are safe, well-behaved and socially distanced in appropriate areas of the school during break and lunch.

### **Main Responsibilities**

- Patrolling an area of the school site during the hours whilst students are on break and lunch
- Supervising the students at break and lunchtimes in both the school buildings and around the school grounds to ensure they are safe and well-behaved at all times
- Ensuring students are adhering to school expectations in regards to behaviour
- Working collaboratively and positively together as an effective team member to ensure break and lunchtimes are a safe, calm and enjoyable time in the school day
- Support the site staff to ensure that the school environment is kept clean and tidy
- Assisting in departments and other areas of the school outside of break and lunchtimes

Whilst every effort has been made to explain the accountabilities of this post, each individual task undertaken may not be identified.

This job description is current but, following consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job which are commensurate with the salary and job title.

This job description will be reviewed annually in consultation with the post holder through the appraisal process.

Job description last reviewed: June 2022 by DHT & DJG.