

THE PIGGOTT SCHOOL

TWYFORD ROAD, WARGRAVE,
READING RG10 8DS
Tel: 0118 940 2357



Pastoral and Communications Assistant Sixth Form (Fixed Term Maternity Cover)

Term time, not including INSET days, plus 3 days in the summer break
15 hours a week, 9.00am – 12.00pm, Monday to Friday
Salary Grade 5 (£28,598 - £31,023)
Actual salary for 15 hours per week: £9,914 – £10,755

An opportunity has arisen for a Pastoral and Communications Assistant to join our successful school to provide effective support and to ensure strong pastoral and academic progress for our Sixth Form students.

This role works closely with the Sixth Form Leadership Team to support all Sixth Form (KS5) students with both their learning and personal wellbeing. The main focus is helping students achieve their best and develop personally by offering tailored advice and support to them and their families throughout their time at The Piggott School. The role is also responsible for managing day-to-day communication for the Sixth Form Team. Clear and effective communication with students, families, staff, and external organisations is an important part of the job.

The ideal candidate will have previous school experience and a working knowledge of SIMS.

The school is a mixed all-through Church of England Academy with 1945 on roll near Twyford, between Maidenhead and Reading.

An application form can be found on our website at www.piggottschool.org To apply, please complete an application form and e-mail to: vacancies@piggottschool.org.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to Satisfactory Disclosure Clearance. An online check and a 'prohibition from teaching' check will be completed for all applicants. The school reserves the right to close this advert early in the event that sufficient applications have been received.

Closing date: 11am Thursday, 9 July 2026

Applications reviewed on receipt.