



**CHARVIL PIGGOTT PRIMARY SCHOOL
APPLICATION FOR IN-YEAR ADMISSION**

Applications can only be made for the current term (if moving into the area) or for the next half term.

All shaded sections of this application form must be completed and un-shaded sections where applicable.

Applications can take up to 20 school days to be processed. All applications will be considered by the governing body of The Piggott School. Once a decision has been reached you be informed of the outcome by The Admissions Officer.

SECTION 1 – APPLICATION INFORMATION

Date from which admission is required. If left blank we will assume the earliest admission date is required.	Day	Month	Year
Reason for your application (please tick as appropriate)	A Moving to the area from within the United Kingdom		<input type="checkbox"/>
If moving from abroad we will need to see both <u>yours</u> and <u>your child's</u> passport and any necessary visa(s).	B Moving to the area due a posting to the area (applicable to Crown Servants and Service personnel)		<input type="checkbox"/>
	C Moving to the area from abroad		<input type="checkbox"/>
	D Moving within the local area		<input type="checkbox"/>
	E Wanting to transfer schools but not moving		<input type="checkbox"/>

SECTION 2 – YOUR CHILD'S DETAILS

Child's full name	Legal Surname:
	Legal Forename:
	Middle name(s):
	Preferred Forename/Surname if different from above:
Please circle: Male Female	Date of Birth: Day Month Year

SECTION 2 – YOUR DETAILS

Parent name and contact details

If you are caring for someone else's child for more than 28 days and you are not an immediate relative; you may be private fostering and it is a legal responsibility to contact the local authority on 0118 974 6243 or see Wokingham Borough Council's website

If this is a new address you will need to provide evidence of your move before the new address can be used for the application. See * below.

Parent 1

Full name:

Title:

Relationship to child:

Do you have parental responsibility?
If no, please provide details.

Yes

No

Home telephone:

Mobile number:

Email:

Current address:

House name/number:

Street:

Town/Village:

County:

Post code:

Is this the child's address:

Yes

No

Parent 2

Full name:

Title:

Relationship to child:

Do you have parental responsibility?
If no, please provide details.

Yes

No

Home telephone:

Mobile number:

Email:

Current address:

House name/number:

Street:

Town/Village:

County:

Post code:

Is this the child's address:

Yes

No

<p>Current address of child</p>	<p>House name/number: Street: Town/Village: County: Post code:</p>
<p>New address, if moving</p> <p>Evidence of move will be required before we can use the new address for the application.</p> <p>Please advise if there are any changes to these plans as this may affect the allocation of a school place.</p>	<p>Anticipated date of move:</p> <p>House name/number: Street: Town/Village: County: Post code:</p> <p>New home telephone number:</p> <p>* Have you exchanged contracts or completed, or are you in receipt of a signed rental agreement for this property? If moving locally you will also need to provide evidence that you have moved out of your previous address. (Please submit this information with your application).</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

SECTION 3 – CURRENT OR LAST SCHOOL

<p>Child's current or last school</p> <p>Continue reasons for leaving on additional sheet of paper if there is insufficient space</p>	<p>Name of school:</p> <p>Address:</p> <p>School telephone number:</p> <p>Date of last attendance, if not currently attending:</p> <p>Year group: <input type="text"/></p> <p>Does your child have any fixed or permanent exclusions? If yes, please provide details below.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Reason for leaving or reason for request to change school:</p>
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<p>Please note that The Piggott School may seek further information from your child's current school and/or Wokingham Borough Council to verify information provided on this application form or to determine whether the Fair Access Protocol should be considered for your child's application.</p>	<p>Have you discussed the proposed change of schools with your child's current school?</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Is there any additional information which you consider is relevant to this application? In particular whether you consider the application should receive consideration under Wokingham Borough Council's Fair Access Protocol (available on the in-year page at: www.wokingham.gov.uk/admissions)</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Serious consideration should be given to moving a child in year 10 or 11 as this can adversely affect your child's education. Where a place is available course subjects may be full, a different exam board may be being followed and where a course can be followed, the subject may have been completed in a different order to your child's previous school. You must provide details of the subjects which are being studied (please see Section 5F)</p>
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SECTION 5 – ADDITIONAL INFORMATION

<p>A Does your child have an Education, Health and Care Plan (EHC)?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>								
<p>B Is the child looked after or previously looked after by a local authority? Relevant supporting information will be required.</p> <p>Name of local authority: <input style="width: 400px;" type="text"/></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>								
<p>C Are you applying on denominational grounds? A completed denominational form will be required.</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>								
<p>D Does your child have a sibling(s) living at the same address already attending The Piggott School?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Name of child</th> <th style="width: 40%;">Date of birth</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"> </td> <td> </td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> </tr> </tbody> </table>			Name of child	Date of birth						
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SECTION 6 – DECLARATION

Personal information contained in this form is subject to (EU) General Data Protection Regulations (GDPR). If you would like more information about The Piggott School uses your data please see our Privacy Notice(s) which are available: <http://www.piggottschool.org/page/?title=Privacy+Notices&pid=151>

I understand that this information will be stored securely and may be shared with any appropriate agencies.

The local authority and school reserves the right to carry out further investigations and require additional evidence to verify information contained in this form, including contacting the child's previous school.

I enclose supporting information relating to (please tick):

Section 1 Section 2 Section 5B Section 5C

Other

I declare that the information I have given on this form is correct and that I am the person with parental responsibility for the child named above.

I confirm that, to the best of my knowledge, the declared address will continue to be the child's residence beyond the start of school and I will inform the school of any changes.

I have read and understood the admission arrangements and criteria and have completed and submitted any additional or supplementary information forms which may be required.

I understand that applications can take 20 school days to process once all supporting evidence has been submitted.

I understand that any place offered may be withdrawn if I give false or misleading information.

I give permission for my child's previous school to be contacted and information regarding this application to be obtained.

Signature of
parent:

Date:

Please return the application form to: The Admissions Officer
The Piggott School
Twyford Road
Wargrave
Berkshire
RG10 8DS

Or email to: admissions@piggottschool.org

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